

**ACC REQUEST FORM**  
**MICHIGAN HILL OWNERS ASSOCIATION**  
**Architectural Submittal Form**

**Return to:**

MHOA  
ACC Committee  
P.O. Box 123  
Jefferson, CO 80456

FOR ACC USE ONLY
Date Mailed or Delivered ____ / ____ / ____
Response Date (30 days) ____ / ____ / ____

Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Business Phone \_\_\_\_\_

Property Address \_\_\_\_\_ Filing # \_\_\_\_\_ Lot \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Email Address \_\_\_\_\_

In accordance with the Michigan Hill Owners= Association Covenants, we are submitting to you for review the following: (Check appropriate boxes):

1. Describe and/or indicate type of proposed project: (Check applicable statements below)

- House construction - provide copies of plans, sketch showing location on Lot, specify dimensions including height, colors and materials.
- Garage, shed or outbuilding construction - provide copies of plans, sketch showing location on Lot, specify dimensions including height, colors and materials.
- Decks - indicate raised desks, materials used and colors, location of any equipment with screening details, height of decks, etc.
- Fence construction/modifications - specify purpose, materials, and provide location sketch showing fenced area to scale on the lot.
- Other: \_\_\_\_\_

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- 2. Attach site plan showing location, set back measurements for front, side and rear of lot. Attach Construction Drawings (picture or sketch may suffice)

Specify Color and Type of Building Materials:

Roof – Material: \_\_\_\_\_ Color: \_\_\_\_\_

Exterior Walls – Material: \_\_\_\_\_ Color: \_\_\_\_\_

Trim – Material: \_\_\_\_\_ Color: \_\_\_\_\_

Deck – Material: \_\_\_\_\_ Color: \_\_\_\_\_

Fence – Material: \_\_\_\_\_ Color \_\_\_\_\_

- 3. Estimated completion date for project is \_\_\_\_\_.
- 4. Applicant is aware that he/she will be notified if additional information is needed. Any application will automatically be disapproved at the end of 30 days from the application submittal date if the specified information is not received.
- 5. Applicant is aware that building permits may be required by Park County for construction and that these permits have to be obtained prior to the commencement of construction. Please call the Park County Building Department for their current regulations.
- 6. Applicant is aware that the Lots in the Subdivision have not been engineered or graded. Any changes to the current drainage patterns could cause damage to their residence and/or adjacent residences, structures, or drives. By approving the application, MHOA Architectural Control Committee does not accept responsibility for any damages which may result.

Owners' Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_